

The Law on Sexual Harassment and Disciplinary Process



About us

Who we are

The Centre for Continuing and Professional Education (CPE) was established in 1999 to provide continuing professional education and lifelong learning opportunities for University's staff, students, alumni and the public. As part of TAR UMT's commitment to continuing education and lifelong learning, CPE is entrusted with designing, developing and delivering various activities, workshops and programmes to meet the diverse learning needs of multiple parties.

About This Training

Complaints of sexual harassment are seldom highlighted by employees either because employees are afraid or embarrassed to make such complaints or employers have not installed formal channels to receive such complaints. In Malaysia, the Ministry of Human Resources formulated a Code of Practice against sexual harassment in 1999, and the Code has several recommendations for the Company to observe. This course aims to provide HR Practitioners and Line Managers/supervisors an explanation of the Code's details and some practical examples of managing sexual harassment in the workplace.



Date and Time

11 April 2023
Tuesday
9 AM to 5 PM



Training Venue

TAR UMT
Jalan Genting Kelang, Setapak
53300 Kuala Lumpur



Trainer

Ms Vilasini Menon

COURSE CONTENTS



DEFINITION OF SEXUAL HARASSMENT (ARTICLE 4 OF THE CODE)

CODE OF PRACTICE ON THE PREVENTION AND ERADICATION OF SEXUAL HARASSMENT IN THE WORKPLACE



SECTION 81A OF THE EMPLOYMENT ACT 1955

DISCIPLINARY PROCESS THAT THE HARASSER WILL FACE (EXPLAINED BY WAY OF A FLOW CHART)



DISCUSSION ON MALAYSIAN CASES

DISCUSSION ON DISCIPLINARY PROCESS FOR SEXUAL HARASSMENT

Introduce our Trainer

Vilasini Menon

Ms Vilasini Menon has been a Human Resource and Industrial Relations Practitioner for a span of 20 years. Having worked with Sime Darby Plantations, TV3 and Colgate-Palmolive (M) Sdn Bhd, Vilasini has been involved with recruitment, management of employee compensation and benefits, human resources systems, disciplinary and counseling issues, collective bargaining and several other areas in HR management. She held the position of Industrial Relations Manager in Colgate-Palmolive and was appointed the Company Secretary/Legal Manager in the last three years of her tenure with them. Vilasini subsequently left Colgate-Palmolive to embark on a legal career. She underwent a period of pupillage with Messrs Shook Lin and Bok and later set-up a legal practice.

Ms Vilasini holds the Institute of Chartered Secretaries and Administrators as her first degree and also a Law degree from the University of London, and Masters in Human Resource from Wawasan Open University, Malaysia. She also holds the Certificate in Legal Practice from the CLP Board, Malaysia.



Click/Scan for enquiry



Contact Us



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training@tarc.edu.my
<https://www.tarc.edu.my/cpe/>

The Law on Sexual Harassment and Disciplinary Process

Venue: TAR UMT, Jalan Genting Kelang, Setapak, 53300 Kuala Lumpur

Date: 11 April 2023 (9.00 am - 5.00 pm)

REGISTRATION FORM



CENTRE FOR CONTINUING & PROFESSIONAL EDUCATION

Fees: Public RM 424.00 per participant (inclusive of 6% Service Tax) TAR UMT Student/Alumni RM 339.20 per participant (inclusive of 6% Service Tax)

The Manager

TARC Education Foundation (1033820M)

Tunku Abdul Rahman University of Management and Technology (TAR UMT)

TEL: 03-4145 0170

Email: training@tarc.edu.my

Dear Madam / Sir,

Please register the following participant(s) for the above programme: (To be completed in BLOCK LETTERS)

1 Name :	IC No. :	Nationality :
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email:	Mobile No. :	Designation :
<input type="text"/>	<input type="text"/>	<input type="text"/>
2 Name :	IC No. :	Nationality :
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Email:	Mobile No. :	Designation :
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(If space is insufficient, please attach a separate list)

Disclaimer

Registration is on a first-come-first-served basis. All cancellations must be made in writing. Cancellation made 14 days or more in advance of the workshop date will receive full refund. Cancellations made thereafter will be subjected to a cancellation fee of 50% of the workshop fee. All fees are payable in the event of non-attendance of any registered participant(s) or the overall attendance falls below 75% of total workshop hours. Replacement(s) can be accepted at no additional cost if notified 24 hours prior to the commencement of the workshop. The Tunku Abdul Rahman University of Management and Technology reserves the right to change the speaker, reschedule or cancel the workshop and all efforts will be taken to inform participants of the changes.

We hereby confirmed that (please tick accordingly):

- We will be claiming under **HRD Corp Claimable Course** and full payment would be made to Tunku Abdul Rahman University of Management and Technology in the event that no disbursement from HRD Corp under any circumstances.
- We will **NOT BE CLAIMING** from HRD Corp. Payment will be made to account payee TAR UMT by cheque or bank transfer to Public Bank Account No. 3 1 8 1 5 6 4 1 1 3. Kindly submit your payment remittance to training@tarc.edu.my together with this registration form.

Submitted by

Name :	Designation :	Department:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Email :	Telephone No. :	Mobile No. :
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Company Name:	Company Registration No. :	
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